



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

Date: **10 October 2016**

Country: Republic of Moldova

Description of the assignment: National consultant to prepare justification package for ratification of Paris Agreement by Moldova

Period of assignment/services: November 2016 (starting 01 November 2016)

Proposals should be submitted **online by pressing the "Apply Online" button**, no later than [23 October 2016](#).

Requests for **clarification only** must be sent by standard electronic communication to the following e-mail: silvia.pana-carp@undp.org. UNDP will respond by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all applicants.

1. BACKGROUND

In December 2015 the Conference of Parties (COP) to the United Nations Framework Convention on Climate Change adopted the Paris Agreement, which marks an important beginning towards strengthening of the collective global response to climate change. While the agreement is intended to expedite implementation of the Convention, it urges the countries to limit the increase in the global average temperatures to well below 2°C and to pursue actions limiting temperatures increase to 1.5 °C. Further, the Paris Agreement supports countries to increase their adaptation capacity to adverse impacts of climate change and to foster climate resilience and low greenhouse gas emissions development.

Moldova is party to the Convention on Climate Change since 1995, enclosed in the group of non-annexed countries which are not bound to reduce greenhouse gas emissions, but may benefit from support offered by developed countries for the implementation of technologies with an advanced level of energy efficiency and reduced GHG emissions.

Additionally, the country associated itself with the Copenhagen Accord (COP 2009) and through the submitted Intended Nationally Determined Contributions, it aims to achieve a country-wide unconditional target to reduce its greenhouse gas emissions by 64-67 percent below its 1990 level in 2030. The reduction target could be increased to 78 percent below the 1990 level, conditional to a global agreement on low-cost financial resources, technology transfer and technological cooperation. In support to this, Moldova has expressed its commitment to sign the Paris Agreement in autumn 2016 creating a momentum for further domestic actions towards low-carbon and climate-resilient future.

2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

The objective of this work is to support the negotiation team of Moldova for the Paris Agreement in preparation of the ratification instruments in line with Government Decision no. 442/17.07.2015 on approval of Regulation on conclusion, implementation and termination of international treaties of Republic of Moldova.

For detailed information, please refer to Annex 1 – Terms of Reference.

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

Requirements for National Consultant:

- I. Academic Qualifications:
 - University Degree in areas related to climate change, natural sciences, development studies, international development, economic and legal studies, and any other related areas.
- II. Years of experience:
 - At least five years of demonstrated relevant work experience in conducting impact analysis (economic, social and environmental for various international treaties);
 - Demonstrated experience in climate change related areas will be an advantage.
- III. Competencies:
 - Ability to achieve results and deadlines in a timely manner, maintaining a high standard throughout;
 - Sound knowledge on national environmental legislation and environmental international treaties;
 - Good knowledge of the national stakeholders;
 - Communication skills, with analytic capacity and ability to synthesize project outputs and relevant findings for the preparation of analytical documents;
 - Fluency in oral and written Romanian and Russian. Knowledge of the English language is an advantage;
 - Proven commitment to the core values of the United Nations, in particular, respecting differences of culture, gender, religion, ethnicity, nationality, language, age, HIV status, disability, and sexual orientation, or other status.

UNDP Moldova is committed to workforce diversity. Women, persons with disabilities, Roma and other ethnic or religious minorities, persons living with HIV, as well as refugees and other non-citizens legally entitled to work in the Republic of Moldova, are particularly encouraged to apply.

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

1. Proposal:
 - (i) Explaining why you are the most suitable for the work;
 - (ii) Provide a brief methodology on how will the work be approached and conducted;
2. Financial proposal;
3. Personal CV including past experience in similar projects and at least 3 references.

5. FINANCIAL PROPOSAL

The financial proposal shall specify a total lump sum amount, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in installments or upon completion of the entire contract). Payments are based upon output, i.e. upon delivery of the services specified in the TOR. In order to assist the requesting unit in the comparison of financial proposals, the

financial proposal will include a breakdown of this lump sum amount (including fees, taxes, travel costs, accommodation costs, communication, and number of anticipated working days).

Travel

All envisaged travel costs must be included in the financial proposal. This includes all travel to join duty station/repatriation travel. In general, UNDP should not accept travel costs exceeding those of an economy class ticket. Should the IC wish to travel on a higher class he/she should do so using their own resources.

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expenses should be agreed upon, between the respective business unit and Individual Consultant, prior to travel and will be reimbursed.

6. EVALUATION

Evaluation for National Consultants:

Initially, individual consultants will be short-listed based on the following minimum qualification criteria:

- University Degree in areas related to climate change, natural sciences, development studies, international development, economic and legal studies, and any other related areas.
- At least five years of demonstrated relevant work experience in conducting impact analysis (economic, social and environmental for various international treaties).

The short-listed individual consultants will be further evaluated based on the following methodology:

Cumulative analysis

The award of the contract shall be made to the individual consultant whose offer has been evaluated and determined as:

- a) responsive/compliant/acceptable, and
- b) having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.

* Technical Criteria weight – 60% (300 pts);

* Financial Criteria weight – 40% (200 pts).

Only candidates obtaining a minimum of 210 points would be considered for the Financial Evaluation.

Criteria	Scoring	Maximum Points Obtainable
<u>Technical</u>		
<ul style="list-style-type: none"> • University degree in environment, energy, disaster risk reduction- related sciences, public administration, international development or other related field. Advanced university degree is an advantage; 	Bachelor's - 30 Master's – 40 pts; PhD – 55 pts.	55
<ul style="list-style-type: none"> • At least five years of demonstrated relevant work experience in conducting impact analysis (economic, social and environmental for various international treaties); 	5 years – 40 pts; each additional year 10 pts (up to max. 80 pts)	80
<ul style="list-style-type: none"> • Demonstrated experience in climate change related areas; 	no experience – 0 pts; each year of experience – 10 pts, up to max. 50 pts.	50
<ul style="list-style-type: none"> • Fluent in Romanian and Russian both written and spoken. Knowledge of English is an advantage; 	Russian and Romanian- 10 pts; English – 5 pts;	15

<ul style="list-style-type: none"> • Interview: <ol style="list-style-type: none"> 1) Sound knowledge on national environmental legislation and environmental international treaties; 2) Good knowledge of the national stakeholders; 3) Communication skills, with analytic capacity and ability to synthesize project outputs and relevant findings for the preparation of analytical documents; 4) Ability to achieve results and deadlines in a timely manner, maintaining a high standard throughout; 5) Proven commitment to the core values of the United Nations, in particular, respecting differences of culture, gender, religion, ethnicity, nationality, language, age, HIV status, disability, and sexual orientation, or other status. 	1) limited – 5 pts, satisfactory – 15pts, extensive – 30 pts.	100
	2) limited – 10 pts, satisfactory – 20 pts, extensive – 30 pts.	
	3) limited – 0 pts, satisfactory – 10pts, extensive – 15 pts.	
	4) limited – 5 pts, satisfactory – 10 pts, extensive – 15 pts.	
	5) 10 pts.	
Maximum Total Technical Scoring		300
<u>Financial</u>		
Evaluation of submitted financial offers will be done based on the following formula: $S = F_{min} / F * 200$ S – score received on financial evaluation; Fmin – the lowest financial offer out of all the submitted offers qualified over the technical evaluation round; F – financial offer under consideration.		200

Winning candidate

The winning candidate will be the candidate, who has accumulated the highest aggregated score (technical scoring + financial scoring).

ANNEXES:

ANNEX 1 – TERMS OF REFERENCES (TOR)

ANNEX 2 – INDIVIDUAL CONSULTANT GENERAL TERMS AND CONDITIONS