

TERMS OF REFERENCES

NATIONAL SHORT-TERM HIV/AIDS CONSULTANT TO PROVIDE TECHNICAL ASSISTANCE TO UNODC PROJECT OFFICE IN MOLDOVA

Location:	Republic of Moldova
Application Deadline:	October 25, 2013
Type of Contract:	Individual Contract
Languages Required:	English, Romanian and Russian
Duration of Contract:	2 month (November–December 2013)
Expected Duration of Assignment:	up to 25 days
Starting Date: (date when the selected candidate is expected to start)	November 1st 2013

I. BACKGROUND

Eastern Europe and Central Asia is the only region where HIV prevalence clearly remains on the rise. The HIV epidemic that is mainly IDU-driven poses one of the most formidable challenges to the development, progress and stability of the countries of the region. Moldova has a significant HIV epidemic which is particularly concentrated among certain sub-populations, such as people who inject drugs. HIV prevalence among the general population is currently 0.37%. As of January 1, 2012, a cumulative number of 7,125 HIV cases were registered, including 2,268 in the Transnistrian region.

UNODC has specific mandates to assist countries to provide people who inject drugs, prisoners and people vulnerable to human trafficking with evidence-informed, comprehensive HIV prevention, treatment and care services through advocacy; support in developing effective legislation and policies; support in developing comprehensive evidence-informed strategies and programmes; building capacity of national stakeholders, including government agencies, civil society and community organizations to ensure optimum coverage of these population groups with HIV services. In 2011 UNODC has launched a new project in Moldova that addresses programmatic aspects and capacity building needs with the ultimate aim to improve availability, coverage and quality of HIV services for people who inject drugs and prisoners.

II. MAIN OBJECTIVES OF THE ASSIGNMENT

The focus of the assignment aims at assisting UNODC project office in Moldova with drafting and preparation of support documents for the implementation of activities, scheduled until the end of 2013. Therefore, the consultant is expected to assist in providing ongoing technical advising and logistical assistance regarding the implementation of UNODC HIV activities, namely HIV prevention and care related to (a) drug use, particularly injecting drug use (b) prison settings and (c) the trafficking in persons.

III. DUTIES AND RESPONSIBILITIES OF THE CONSULTANTS:

Under the supervision of the National HIV/AIDS Officer, the Consultant will be responsible for the following duties:

- Assist with drafting technical documents based on UNODC's implementation plans, scheduled until the end of 2013;
- Provide support, organize and participate in round-tables, training workshops and other meetings related to specific HIV issues organized by the office;

- Provide support with reporting of the project activities;
- Draft communication papers and releases;
- Logistically support events to be organized by the project office.

IV. DELIVERABLES

Provision of background and technical documents and timely assistance in the preparation and implementation of activities on HIV prevention and care.

V. MONITORING AND REPORTING REQUIREMENTS

The consultant will report regarding the results achieved directly to UNODC on a monthly basis.

VI. CLIENT'S CONTRIBUTION

UNODC will facilitate access to any available information, in relation to the assignment that may be needed by the consultant.

VII. EXPERIENCE AND QUALIFICATIONS REQUIREMENTS

The consultant shall meet the following qualifications:

- At least an University Degree or equivalent in Law, Social Assistance, Public Health, or related field;
- At least three years of relevant experience at the in the field of HIV prevention, treatment and care, harm reduction or support to vulnerable groups.
- At least two years of relevant work experience in an international organization in the field of Public Health and Communicable Diseases. Sound understanding of the United Nations system would be an asset.
- Knowledge and understanding of HIV prevention, including among injection drug users and in prisons, WHO/UNAIDS/UNODC guidelines provisions;
- Experience in developing official and non-official documents, legal documents, and analyses, with strong abilities in quantitative and qualitative analysis;
- Ability to work in a team and take initiative;
- Excellent analytical report;
- Excellent knowledge of English, Romanian is required, proficiency in Russian would be an asset.

VIII. DURATION OF SERVICE AND TERMS OF PAYMENT

This consultancy is expected to begin during the fourth quarter of 2013 and last over a period of 2 months. Estimated period of the services will be up to 25 man/days.

The payment for the assignment will be divided in three parts based on the deliverables plan. An individual plan will be developed commonly with the consultant, establishing both the content of the deliverables and the timeframe.